

## Collaborative Partnership Agreement\* for Early Childhood Programs and Services in Nebraska

Location /Name of Program: \_\_\_\_\_

Key Partnering Entities: \_\_\_\_\_

Contact Information:

<i>Name</i>	<i>Agency/Organization/School</i>	<i>Address</i>	<i>Phone/Fax</i>	<i>Email</i>

### I. Introduction:

A. Purpose:

B. Scope:

### II. Ongoing coordination and planning will address the following elements:

<b>1.Educational Activities: Curricular and Instructional Objectives</b>	<b>Scope/Strategies/Activities</b>	<b>Who/Resources</b>	<b>Outcome</b>	<b>Measurement</b>
<b>2.Public information dissemination: access for eligible families</b>				
<b>3.Eligibility criteria for enrollment</b>				
<b>4.Service areas to be provided</b>				
<b>5.Staff training (i.e. joint training</b>				

regarding academic content standards, instructional methods, curricula, social-emotional development)				
6.Program technical assistance				
7.Additional services to meet needs of working parents (i.e. extended day child care, after school, transportation support, etc.)				
8.Communications and parent outreach for smooth transition to kindergarten (i.e. clear transition activities and plans)				
9.Provision and use of facilities, transportation, other program elements				
10. Other as mutually agreed upon				

## ROLES/RESPONSIBILITIES

Name of Agency or Organization & Person Responsible	Task/Function/Activity	Timeline/When	Location/Where	Outcome/Result

## TERMS OF AGREEMENT

This agreement shall be in place for two years from \_\_\_\_\_ to \_\_\_\_\_, unless specified otherwise. The dissolution of this agreement shall require notification within \_\_\_\_\_ days of the signatories of this agreement. In the event of a formal grievance or conflict, the signatories will \_\_\_\_\_ in order to effectively resolve in a timely, efficient, and respectful manner with the intent of no disruption of quality services to children and their families.

## UPDATES AND DISSEMINATION

\_\_\_\_\_ shall be responsible for ensuring that this agreement is reviewed and updated annually and the agreement will be in effect to align with the school calendar year. Distribution and dissemination of this agreement shall be the responsibility of \_\_\_\_\_.

## APPENDIX (considerations)

- Links or copies of current regulations and standards, including children with disabilities or developmental delays, transportation, confidentiality, child abuse/neglect reporting requirements
- Agreed upon forms to address application for enrollment, determining eligibility, informed consent, emergency and/or medical needs, as appropriate
- Scope of Services - including program (i.e., curriculum, assessment, data gathering, parent involvement, health and family support)

- Program Evaluation Plan
- Continuous Improvement Plans (i.e., may integrate district school improvement plan, use of data)
- Community Needs Assessment
- Staff Development/Training Schedule
- Other resources/references/citations as appropriate

**SIGNATORIES:**

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Name/Signature/Date

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Name/Signature/Date

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Name/Signature/Date

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Name/Signature/Date

\*May also be referred to as Memorandum of Understanding, Memorandum of Agreement, interagency agreement

**(NDE/HSSCO/Partner/1/1-20-11)**